**ARTS WITH IMPACT SPEAKER SERIES**

***Purpose***

The Arts With Impact Speaker Series was created to encourage Departments and Programs in the Faculty of Arts to bring in speakers whose work demonstrates the significance of scholarship and research in the Arts and thereby in contemporary society.

***Guidelines***

Applications should be submitted by the Department, Program, or Faculty Member after consultation with Faculty Members.

**Submission deadlines**:

**October 15**

**April 15**

The applications should include a description of the speaker’s:

* educational background
* career path
* capacity for public speaking
* appeal for proposed audience

In addition, please describe the speaker’s topic and the audience/venue, which can range from a specific classroom to a department/program event to a public university-wide presentation.

Departments are responsible for promoting the event in consultation with the Faculty of Arts Communications Officer.

Departments are also responsible for making travel arrangements and hosting the speaker. In booking accommodation, the Department should take advantage of the reduced rates available to Saint Mary’s University at the Lord Nelson Hotel.

For requested honoraria over $100.00, a detailed rationale must be provided. Departments may choose to provide the speaker with a gift rather than an honorarium.

Priority will be given to proposals that have no other source of funding. All submissions are subject to final approval by the Dean of Arts. Maximum funding support available under this program is $4000.

***Submit applications to the Associate Dean, Research and Faculty Support*

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**APPLICATION FORM**

**Department**:

**Contact person**:

**Phone #**:

**Proposed speaker**:

**Address**:

**Bio**:

**Proposed date**:

**Audience**:

**Venue**:

**Proposed budget**:

Transportation \_\_\_\_\_\_\_\_\_\_\_

Accommodation \_\_\_\_\_\_\_\_\_\_\_

Per diem \_\_\_\_\_\_\_\_\_\_\_

Honorarium \_\_\_\_\_\_\_\_\_\_\_

**TOTAL** \_\_\_\_\_\_\_\_\_\_\_

**Rationale for proposed honorarium**: